Guide to Applying for the Canada Revenue Agency Disability Tax Credit

June 2025 British Columbia Provincial Continence Committee

What is the Disability Tax Credit

- Canada Revenue Agency(CRA) Disability Tax Credit (DTC) is a non-refundable tax credit
 provided to a person with a physical or mental impairment, such as with walking, hearing or
 elimination, or to a designated family member.
- Because it is non-refundable it reduces the amount of income tax that may need to be paid.
- Eligibility is not based on a diagnosis, but rather on the effects of the physical or mental impairment on the ability to perform the basic activities of daily living.

This document is a guide to support completion of the Canada Revenue Agency's Disability Tax Credit form for the Person with an impairment related to bowel and/or bladder elimination.

Please refer to:

Canada Revenue Agency's Disability Tax Credit website for complete instructions

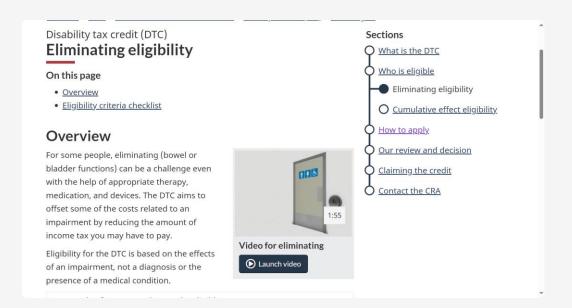
When to Apply and Eligibility

- You may apply for the Canada Revenue Agency (CRA)
 Disability Tax Credit based on the:
 - Eligibility of the DTC, as it focuses on the effects of an impairment, not a diagnosis or the presence of a medical condition.
- Phone number:
 - 1-855-752-0288

Eligibility Video

Click on the link below:

Eliminating eligibility - Disability tax credit (DTC) - Canada.ca



Eli	gibility criteria checklist
You n	nust meet all 3 criteria below. Check the boxes that apply.
	You are unable to personally manage bowel or bladder functions, or it takes you 3 times
	longer than someone of similar age who does not have the impairment (even if you use
	appropriate therapy, medication, and devices)
	Your impairment is present all or almost all of the time (generally 90% or more)
	Your impairment has lasted or is expected to last for a continuous period of at least 12 months

Where to find the T2201 Application Form



The Disability Tax Credit T2201 form can be:

- ☐ Picked up from your local Service Canada Centre Office
- ☐ Downloaded from the <u>Canada Revenue Agency Website</u>
- ☐ The downloaded document can be:
 - Saved on your computer where you can then fill it in and re-save it. It can then be emailed to you MD/NP's office.
 - Printed so you can fill in the document by hand and bring into your MD/NP's office.
 - Note: **you just need to do Part A**, Part B will be completed by your MD/NP.
- ☐ How to fill by Phone

▼ How to fill out Part A by phone

You may phone the CRA and have Part A of the digital form filled out for you.

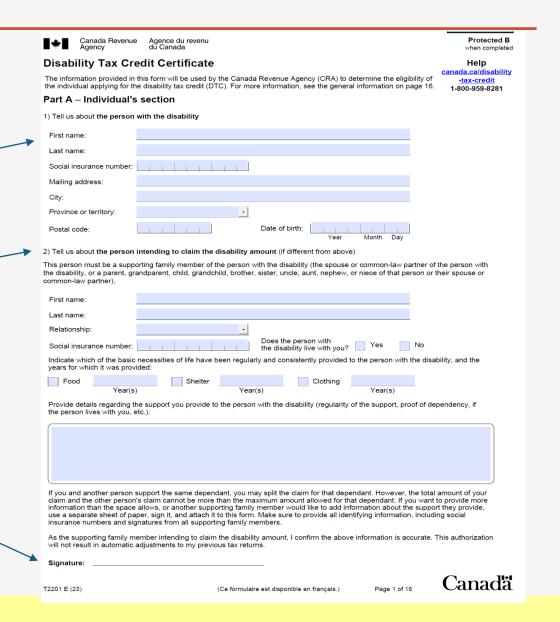
- You have the option to talk to a call centre agent (1-800-959-8281)
 or use the automated voice service (1-800-463-4421)
- o You must be able to confirm your identity before you begin

For more information, contact the CRA by phone.

Let's Review the DTC 2201
Application Form

Page 1: Part A

- Part A: Individual's Section
- ☐ Fill in information about the *person* with the disability
- ☐ Section 2: If you are **not** the person with the disability but you are claiming the disability tax credit, fill in this section
- ☐ Signature required at the bottom



Part A- Continued

Section A (3)

 In this section you can give permission to CRA to adjust your previous tax returns if you are a first-time applicant. CRA determines if you are eligible for an adjustment.

Provide a Yes or No answer to the first question.
 And then a Yes or No answer is needed for the second question
 Then you need to sign your signature
 Provide your telephone number and date

Part A - Individual's section (continued) 3) Previous tax return adjustments Are you the person with the disability or their legal representative (or if the person is under 18, their legal guardian)? Note: If no, or more than one person is claiming the disability amount, you will need to send a If eligibility for the disability tax credit is approved, would you like the CRA to apply the credit to your previous tax returns? Yes, adjust my previous tax returns for all applicable years. No, do not adjust my previous tax returns at this time 4) Individual's authorization (mandatory) As the person with the disability or their legal representative: · I certify that the above information is correct. . I give permission for my medical practitioner(s) to provide the CRA with information from their medical records in order for the CRA to determine my eligibility. . I authorize the CRA to adjust my returns, as applicable, if I opted to do so in question 3. If this form is not signed by the person with the disability or their legal representative (or if the person is under 18, their legal guardian), process this form.

Protected B when complet

Elimination- MD/NP to provide information

Your MD/NP must complete this page but on a separate piece of paper you can provide your daily care information to help them complete this section.

Refer to the eligibility slide 4 &5 as this will help guide your answer

For example:

- ☐ Patient uses biologics, 4-6 in and out catheters, foley catheter with leg bag and night bag.
- ☐ How many briefs or types of containment devices in a 24-hour period?
- ☐ It takes an inordinate amount of time to personally manage bowel and or bladder function. Also indicate if you need caregiver assistance to manage incontinence. wears briefs, type of incontinence etc.

Patient's name:		Protected B when completed
	If your patient has an impairment in eliminating, initial your p	rofessional designation and complete this section.
Eliminating	Medical doctor	Nurse practitioner
	conditions or diagnoses that impair your patient's ability to personally m diagnosis (if available):	nanage bowel or bladder functions, and provide
2) Does your patier	nt take medication to help manage their impairment in bowel or bladder	functions?
Yes	No Unsure	
Describe if your biological therap	patient uses any devices or therapy to help manage their impairment in y):	bowel or bladder functions (for example, ostomy,
	es that describe how your patient's ability to personally manage bowel or apy, medication, and devices – this is mandatory.	r bladder functions is impaired, despite the use of
	require assistance from another person, they rely on enemas due to chronic con- ence, or they require intermittent catheterization.	stipation, they wear incontinence briefs to manage fecal
bowel or bladder	nable to personally manage bowel or bladder functions, or do they take r functions (at least three times longer than someone of similar age with apy, medication, and devices?	
Yes	No <u>1</u>	
¹ If you answered n page 14.	no and your patient is impaired in two or more categories, they may be eligible un	der the "Cumulative effect of significant limitations" on
6) Is this the case a	all or substantially all of the time (see page 3)?	
Yes	No No	
7) Provide the year	r when your patient became impaired based on your previous answers:	Year
8) Has your patient	t's impairment in bowel or bladder functions lasted, or is it expected to la	ast, for a continuous period of at least 12 months?
Yes	No No	
9) Has your patient be impaired?	t's impairment in bowel or bladder functions improved or is it likely to imp	prove to such an extent that they would no longer
Yes (provide	le year) No Unsure	

Cumulative effect of significant limitations

	nulative effects of significant limitation The page is completed by your MD/NP
□ Exa	mples of limitations:
	Requires 6 catheters a day for in and out, number of briefs, types of incontinence, supports/caregivers
	It takes an inordinate amount of time to personally manage bowel and/or bladder function.
	Needs assistance to manage bowel/bladder function
	functional decline, spinal cord injury, comorbidity, mental function etc

Cumulative effect of	Medical doctor	Nurse practitioner	Occupational therapist ²
significant limitations	² An occupational therapist can only certify limitations for walking, feeding, and dressing.		
hen a person is impaired in two or more categoriect of their significant limitations is equivalent t	ories, they may be eligible under to a marked restriction (see page	r "cumulative effect of signi	ficant limitations" if the combined
Select all categories in which your patient has	significant limitations, even wit	h appropriate therapy, med	ication, and devices:
Vision	Speaking		
Hearing	Walking		
Eliminating (bowel or bladder functions)	Feeding		
Dressing	Mental functions neces	sary for everyday life	
Provide examples that describe your patient's appropriate therapy, medication, and devices		egories of impairment you	selected above, despite the use of
appropriate tricrapy, medication, and devices	and to mandatory.		
Do your patient's limitations in at least two of ti	he categories selected above e	ixist together all or substant	ially all of the time (see page 3)
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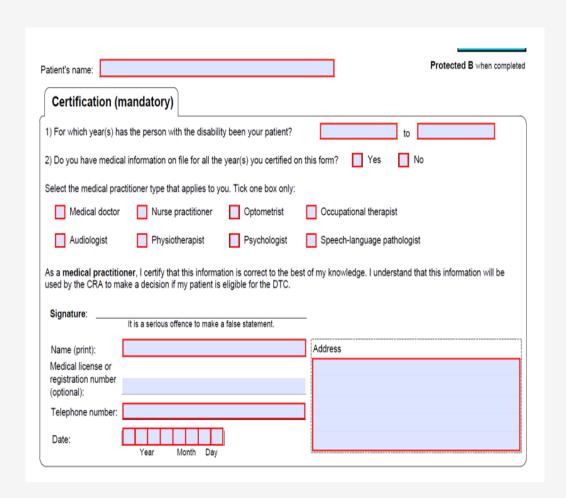
Certification

Certification:

☐ Must be completed and signed by your MD/NP

Note:

- Check with your MD/NP as there may be a fee for completing the form.
- The cost of the fee is a deductible medical expense.



Send your form

Online

Mail

General information

Disability tax credit

The disability tax credit (DTC) is a non-refundable tax credit that helps persons with disabilities or their supporting persons reduce the amount of income tax they may have to pay.

For more information, go to canada.ca/disability-tax-credit or see Guide RC4064. Disability-Related Information.

Eligibility

A person with a severe and prolonged impairment in physical or mental functions **may be eligible** for the DTC. To find out if you may be eligible for the DTC, fill out the self-assessment questionnaire in Guide RC4064. Disability-Related Information.

After you send the form

Make sure to keep a copy of your application for your records. After we receive your application, we will review it and make a decision based on the information provided by your medical practitioner. We will then send you a notice of determination to inform you of our decision.

You are responsible for any fees that the medical practitioner charges to fill out this form or to give us more information. You may be able to claim these fees as medical expenses on line 33099 or line 33199 of your income tax and benefit return.

If you have questions or need help

If you need more information after reading this form, go to canada.ca/disability-tax-credit or call 1-800-959-8281.

Forms and publications

To get our forms and publications, go to canada.ca/cra-forms or call 1-800-959-8281.

For internal use

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How to send in your form

You can send your completed form at any time during the year online or by mail. Sending your form before you file your annual income tax and benefit return may help us assess your return faster.

Online

Submitting your form online is secure and efficient. You will get immediate confirmation that it has been received by the CRA. To submit online, scan your form and send it through the "Submit documents" service in My Account at canada.ca/my-cra-account. If you're a representative, you can access this service in Represent a Client at ca/taxes-representatives.

By Mail

You can send your application to the tax centre closest to you:

Winnipeg Tax Centre
Post Office Box 14000, Station Main
Winnipeg MB R3C 3M2

Sudbury Tax Centre Post Office Box 20000, Station A Sudbury ON P3A 5C1

Jonquière Tax Centre 2251 René-Lévesque Blvd Jonquière QC G7S 5J2

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CRA's Decision

- You should receive a letter regarding the CRA's decision approval or of being denied on your DTC application within 8 weeks from the date the form was submitted by your MD/NP's office
- Prior to making their decision, CRA may send a letter to your MD/NP asking for more information regarding your condition.

Tips if you have not heard from CRA by Week 8

- Contact your MD/NP's office to see if:
 - ☐ The application was signed and mailed to the CRA office
 - □ A letter was sent requesting additional information:
 - ☐ Was this additional information provided to CRA office.
 - ☐ Call the CRA help-line: 1-800-959-8281

Application Approval

- You may claim the DTC on your income tax return
- If you asked for a tax adjustment and are approved, it usually takes several weeks following the CRA's approval for you to receive a cheque.
- As years go by, the CRA may request you re-apply for the DTC; you will be notified by letter and your tax return's assessment notice will indicate the need for this.
- Being approved opens doors to other federal, provincial, and territorial programs, such as:
 - ☐ Registered Disability Savings Plan
 - ☐ Canada Workers Benefit
 - ☐ Child Disability Benefit

Application Declined

- If your application was declined, your notice will explain why.
 - It is possible the form was not completed correctly.

• TRY AGAIN!